**Employment Application**

Full Name: _____     Date: _____
*Last*                         *First*                         *M.I.*

Address: _____
*Street Address*                                *Apartment/Unit #*

_____
*City*                                *State*          *ZIP Code*

Phone: (_____) _____     E-mail Address: _____

Date of Birth: _____  Social Security No: _____  Hours available: From _____  To _____

Position Applied for: _____

Are you a citizen of the United States?     YES ☐  NO ☐     If no, are you authorized to work in the U.S.?     YES ☐  NO ☐

Have you ever been convicted of a felony?     YES ☐  NO ☐
If yes,
explain: _____

High School: _____     Address: _____

From: _____  To: _____  Did you graduate?  YES ☐  NO ☐  Degree: _____

College: _____     Address: _____

From: _____  To: _____  Did you graduate?  YES ☐  NO ☐  Degree: _____

Other: _____     Address: _____

From: _____  To: _____  Did you graduate?  YES ☐  NO ☐  Degree: _____

*Please list three professional references.*

Full Name: _____     Relationship: _____

Company: _____     Phone: (_____) _____

Address: _____

Full Name: _____     Relationship: _____

Company: _____     Phone: (_____) _____

Address: _____

Full Name: _____     Relationship: _____

Company: _____     Phone: (_____) _____

Address:

## Previous Employment

Company: _____ Phone: ( ) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary Hr ☐ Wk ☐ Mth☐ **$** _____ Ending Salary Hr ☐Wk ☐ Mth☐ **$** _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: ( ) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary Hr☐Wk ☐Mth☐ **$** _____ Ending salary Hr☐ Wk ☐Mth☐ **$** _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: **( )** _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary Hr☐ Wk ☐ Mth☐ **$** _____ Ending Salary Hr☐Wk☐Mth☐ **$** _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

## Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I authorized the verification of any or all information above.*

Signature: _____ Date: _____